

30<sup>th</sup> September 2023

## **ADMISSIONS TO NURSERY IN DOMINIC SAVIO KINDERGARTEN 2024-2025**

1. **Application forms for Nursery 2024 - 2025 will be available online from Tuesday, 3rd October 2023 to Saturday, 7<sup>th</sup> October 2023.**

**The Link for the online form is as follows:**

**<https://adminform.smartschoolonline.com/Module/SchoolAdmissionForm/DBNERUL/Default.aspx?Schoolcode=%20ZERIX9PL4s%3D>**

If any issues with regard to the online procedure, please contact the reception before 6<sup>th</sup> October 2023 between 9:00am – 11:00am only.

2. **The child who will complete 3 years of age as on 31<sup>st</sup> December, 2024 will be eligible to apply for admission to Nursery. (Kindly note, as per NEP the child should complete 6 years of age to enter Class I)**
3. **The cost of Application form is Rs.500/-. This is the cost for processing the Application procedure and it is non-refundable. Application form fee is to be paid online immediately on submitting the Application form online. Kindly note your form will not be accepted without the payment of the application fee.**
4. **Kindly note that submission of the Application form does not guarantee admission, as granting of admission depends on availability of seats.**
5. **Please note that the school does not offer bus service nor does it take responsibility for any other transport services.**

6. The documents required at the time of interaction are:

a) **Copy of Child's birth certificate (Original Birth Certificate to be brought for verification purpose only at the time of interaction)**

- The birth certificate should have the following below mentioned information completely in English.
  - i. Full name of the child
  - ii. Full name of the father
  - iii. Full name of the mother
  - iv. Date of Birth
- If the birth certificate is in any other language than English then you have to provide the translation of the birth certificate in English on a stamp paper duly notarized while confirming the admission.
- **The original birth certificate will have to be submitted to the school only when the admission is confirmed. The original birth certificate will remain with the school permanently and will not be returned.** Please make arrangement to have a duplicate copy for yourself.
- Laminated original certificate will not be accepted.

b) **Copy of Residence proof in the name of the parent. (Original Residence proof to be brought for verification at the time of interaction)**

c) Recent passport size photograph of the child.

d) Aadhar card of child.

e) **In case of Catholics/ Christians, copy of Baptism certificate of the child.**

**Kindly note, Catholics will also have to submit a letter from the Parish Priest at the time of interaction.**

f) **Others Documents required to be brought at the time of interaction are:**

1. Copy of the Proof regarding educational qualifications of parents.
2. Copy of Proof of Income of parents.
3. In case parents are Alumni of Don Bosco Institutions - copy of Alumnus registration card.
4. In case you belong to SC / ST / OBC – copy of parent's/child's caste certificate.
5. In case the sibling (brother or sister of the child) is studying in our school - copy of the fee paid receipt.
6. In case the parents have contributed and participated at national and international level in the field of sports, science, art & literature, etc., the proof or certificates regarding the same.

***Kindly keep the above documents ready***

***Kindly note, registration mail giving details of Interactions will be automatically sent to your email address mentioned in the online form. Enter a working mobile number at the beginning of the online form submission to receive SMS updates on time and mention the correct email ID to receive details regarding schedule of interaction.***

***For any queries or doubts kindly contact the school office at 022 27712031***