



DON BOSCO SENIOR SECONDARY SCHOOL

Plot No. 8, Sector 42A, Nerul, Navi Mumbai

CIRCULAR: MANDATORY ATTENDANCE FOR CLASS 12

DBSSSN/R/ACAD/XII//26-27/103

Date: 5th October 2026

Dear Parents and Guardians of Class 12 Students,

It has been observed with extreme concern that a large number of Class 12 students are remaining frequently absent from school without any valid reason or prior sanction.

Class 12 is a crucial academic year, and unauthorized absenteeism results in a serious loss of vital instructional hours, core conceptual teaching, and compulsory practical sessions.

Please take serious note of the strict directives being implemented with immediate effect:

- **Compulsory Attendance:** Full attendance in both theoretical classes and laboratory practicals is mandatory for all Class 12 students.
- **Prohibition from Attending Classes:** Students who continue to remain absent without valid medical reasons or official prior written approval will be **debarred from attending school**.
- **Debarment from Examinations:** Students failing to maintain the mandatory attendance criteria will **not be permitted to appear for the upcoming school examinations**, including term exams and practical assessments.
- **Publication of Defaulters List:** A list of students with critical attendance shortages will be published and sent to parents shortly.
- **Valid Documentation Required:** Absence due to illness must be reported immediately, accompanied by a valid medical certificate submitted to the Class Teacher on the day the student rejoins.
- **Board compliance - less than 75% not allowed to take exams.**

We urge parents to treat this matter with utmost seriousness and ensure that your ward attends school regularly and punctually. The school management will not entertain any leniency or appeals regarding attendance shortages.

Warm regards,

Kalyani Chaudhuri
Principal

Mrs. Kalyani Chaudhuri

Don Bosco Senior Secondary School



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